



Department  
for Environment  
Food & Rural Affairs

**Howardian  
Hills**

Area of Outstanding Natural Beauty

## Farming in Protected Landscapes Programme

### Application form

Before you begin:

- Contact the Farming in Protected Landscapes (FiPL) Officer at the Howardian Hills Area of Outstanding Natural Beauty
- Read the accompanying application guidance

|   |         |  |
|---|---------|--|
| Farming in Protected Landscapes<br>Officer: | Name:   | The Howardian Hills AONB Team  |
|   | Tel:    | 07890 051137   |
|   | E-mail: | <a href="mailto:info@howardianhills.org.uk">info@howardianhills.org.uk</a> |

Please skip to Section 1 if your application is not part of a collaborative farmer group application.

Applications can be made for collaborative farmer groups and the process for doing so is outlined in the application guidance. If you are applying on behalf of a collaborative farmer group please complete the box below prior to beginning your application at Section 1.

|   |  |
|---|--|
| <p><b>Please select one of the following options to outline why you are applying on behalf of the collaborative farmer group:</b></p>   | <p><input type="checkbox"/> I am the lead applicant who will be distributing the resources to the group, managing the application process and reporting on the progress of the project.</p> <p><input type="checkbox"/> I am a member of a third party, not part of the collaborative farmer group but acting on their behalf. The third party will distribute the resources to the group, manage the application process and report on the progress of the project.</p> <p><input type="checkbox"/> I am a member of the Protected Landscape body, not part of the collaborative farmer group but acting on their behalf. The Protected Landscape body will distribute the resources to the group, manage the application process and report on the progress of the project.</p> <p><input type="checkbox"/> I am a member of the Protected Landscape body, organising the works for the project with the agreement of farmer(s)/Land manager(s). The Protected Landscape body will distribute the resources, manage the application process and report on the progress of the project.</p> |
| <p><b>Evidence of how the collaborative group will be managed in the form of a partnership agreement(s) between the participants in the farmer collaborative group and the lead applicant/third party/Protected Landscape will need to be provided for an application to proceed.</b></p> |  |
| <p>Have you secured partnership agreement (s) with all participants in the collaborative farmer group and yourself/your organisation?</p> <p>You must answer yes for your application to proceed.</p>   | <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>   |

|   |   |
|---|---|
|   |   |
| Have you provided evidence of these partnership agreement (s) to the Howardian Hills Farming in Protected Landscapes Officer? | <input type="checkbox"/> copy of partnership agreement (s) enclosed<br><input type="checkbox"/> copy of partnership agreement (s) to follow |

**Section 1) Information about you and your project**

Your application will not be scored on your answers in this section.

| Details of the person making the application |  |                      |  |
|--|--|----------------------|--|
| Full name of the main contact                |  | Position in business |  |
| Daytime telephone number                     |  | Email address        |  |
| Business Name                                |  |                      |  |
| Business address (including postcode)        |  |                      |  |

|  |                          |             |                          |                                  |                          |
|--|--------------------------|-------------|--------------------------|----------------------------------|--------------------------|
| Location and grid reference of the project if different from the address above. Please include a postcode.             |                          |             |                          |                                  |                          |
| Single Business Identifier (SBI) number of the holding and/ or of the land involved in the application (if applicable) |                          |             |                          |                                  |                          |
| Parcel ID(s) in RLR format (e.g. AB1234 5678) of all of the land involved in the application (if applicable)           |                          |             |                          |                                  |                          |
| What is the area being funded for the activity in the parcel(s) in hectares? (if applicable)                           |                          |             |                          |                                  |                          |
| Website address (if applicable)  |                          |             |                          |                                  |                          |
| Which option best describes you? Tick one option.  |                          |             |                          |                                  |                          |
| Company  | <input type="checkbox"/> | Sole trader | <input type="checkbox"/> | Private Individual               | <input type="checkbox"/> |
| Partner  | <input type="checkbox"/> | Other       | <input type="checkbox"/> | If other, please state what type |                          |
| What are the main activities of your business? Tick all that apply.  |                          |             |                          |                                  |                          |

|   |                          |  |                          |   |                          |
|---|--------------------------|--|--------------------------|---|--------------------------|
| Dairy   | <input type="checkbox"/> | Sheep  | <input type="checkbox"/> | Beef                                      | <input type="checkbox"/> |
| Arable  | <input type="checkbox"/> | Forestry   | <input type="checkbox"/> | Public access                             | <input type="checkbox"/> |
| Diversification   | <input type="checkbox"/> | Other  | <input type="checkbox"/> | If other, please describe                 |                          |
| If a farm/land management business is involved, please provide the size of the farm and how much land is classified as Severely Disadvantaged Area (SDA).   |                          | Area of the holding (hectares)                           |                          | Area of the holding in the SDA (hectares) |                          |
| <p>Is this a collaborative farmer group application?</p> <p>If yes, what are the names and roles of group members?</p> <p>If your group has a constitution, please email/include this with your application</p> |                          | <input type="checkbox"/> Yes <input type="checkbox"/> No |                          |   |                          |

Q. Does the land where the project will take place have Heritage Property Relief undertakings (property designated for Inheritance Tax/Conditional Exemption/Maintenance Fund)?

If you are a tenant, please check with your landlord if they have agreed heritage property relief undertakings with HMRC. If you or the landlord is not sure or does not know please answer 'Do not know'.

Yes       No       Do not know

### Double Funding

Have you (or the owner or tenant of the land affected by the application) received or applied for any other funding for the same activities you are applying for in this programme?

Examples might include:

- Environmental Stewardship
- Countryside Stewardship Schemes
- Farming Investment Fund
- Protected Landscape schemes
- Growth Programme
- LEADER
- Countryside Productivity

Yes       No

If yes, please explain why you do not consider this double funding:

|   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• Green Recovery Challenge Fund</li> </ul> <p>You cannot get funding for activities or works that you are already getting funding for (or have already got funding for) from another scheme or programme, this would be called double funding.</p>   |   |
| <p>Do you get any agricultural or non-agricultural subsidies?</p> <p><b>Please note that programme funding will count towards the Special Drawing Rights (SDR) limit for non-agricultural producers, as part of the <a href="#">EU-UK Trade and Cooperation Agreement</a>.</b></p> <p>The SDR limit only applies to activities that would be supporting “non-agricultural” production.</p> <p>Grants which would be supporting “agricultural” production – for example, BPS, ES, CS schemes – are outside the scope of the SDR limit.</p> | <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>If yes, please list below which subsidies you have received that would count towards the SDR limit.</p> <hr/> <p>If yes: is the total amount of non-agricultural subsidy contributing towards SDR, including this grant offer, more than 325,000 SDR* over the last 3 years?</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>* Any grants that would contribute towards the SDR limit will have been communicated as such to the grant recipient by the grant provider, for example in a letter or grant agreement.</p> <p>“Non-agricultural” subsidy refers to any grants used that are not for agricultural production. For example: as a result of the project activity delivered through programme funding, the applicant has the ability to generate income e.g. a shop, car-park, campsite, timber sales, grazing charges, etc.</p> |

|  |  |
|--|--|
| <p>Is any of the work you plan to do covered by an insurance claim or as a condition or part of a condition of planning permission?</p>  | <p><input type="checkbox"/> Yes, as an insurance claim</p>   |
| <p>Work covered by an insurance claim or planning permission is not eligible for funding. You must make clear the items subject to this in the project costs and funding section of this application.</p>  | <p><input type="checkbox"/> Yes, as a condition of planning permission</p>   |
| <p><b>Site details</b><br/> <i>Where possible, please attach a map showing the project location.</i></p>   |  |
| <p>Do you, or someone else you are applying with, have full management control and security of tenure of the land and activities in this application, for the full period of the agreement (including any durability or maintenance requirements)?</p> | <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>   |
| <p>If no, do you have the written approval from the landowner(s) involved in the project or a countersignature from your landlord?</p> <p>You must have the agreement of your landlord or the landowner before you apply.</p>                          | <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>   |
| <p>If yes, you will need to provide written permission from the landowner.</p>   | <p><input type="checkbox"/> permission uploaded with application<br/> <input type="checkbox"/> I will send a copy separately</p> |

|  |   |
|--|---|
| <p>Does your project need any other permissions? For example:</p> <ul style="list-style-type: none"> <li>• Site of Special Scientific Interest (SSSI) consent</li> <li>• agri-environment scheme approval</li> <li>• planning permission</li> <li>• water abstraction license</li> <li>• Forestry Commission impact assessment for tree establishment/woodland creation</li> <li>• Scheduled monument consent</li> </ul> <p>If your application for funding is approved, you must provide a copy of the permissions before you can start any works.</p> <p>Your Protected Landscape FiPL officer should be well placed to advise on any permissions your project may require. Please speak to them about permissions prior to submitting an application.</p> | <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p><input type="checkbox"/> permission uploaded with application</p> <p><input type="checkbox"/> I will send a copy separately</p> |
| <p>Will the project be delivered on a protected site, for example SSSI? If yes, give details of the site and protection.</p>   | <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>  |
| <p>If applicable, what is the area of your holding that will be covered by the project (hectares)?</p>   |   |
| <p><b>Project timescale</b></p>  |   |
| <p>Project start date</p>  |   |

|   |  |
|---|--|
| Project end date  |  |
| Have you received funding from the Farming in Protected Landscapes Programme in the past? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| If yes, how much funding and when did you get it?   |  |

## **Section 2) Information about the project**

Your application will be scored on your answers in this section.

Applications will be scored against each of the following categories:

- Project outcomes
- Value for Money
- Sustainability / legacy of projects
- Ability to deliver

You can find more information in the guidance at [www.gov.uk/guidance/funding-for-farmers-in-protected-landscapes](http://www.gov.uk/guidance/funding-for-farmers-in-protected-landscapes)

| <b>Project details</b> |  |
|------------------------|--|
| Project name           |  |

Objective of project

There are several outcomes that this programme is aiming to deliver on, across four key themes; Climate, Nature, People and Place.

You can find out more about the themes and outcomes in the guidance.

Your project must deliver against at least one of these outcomes. For each theme, tick any outcomes your project will deliver against.

|                |   |
|----------------|---|
| Theme: Climate | <ul style="list-style-type: none"><li><input type="checkbox"/> More carbon is stored and/or sequestered</li><li><input type="checkbox"/> Flood risk has been reduced</li><li><input type="checkbox"/> Better understanding among farmers, land managers and the public as to what different habitats and land uses can deliver for carbon storage and reduced carbon emissions</li><li><input type="checkbox"/> The landscape is more resilient to climate change</li></ul> |
| Theme: Nature  | <ul style="list-style-type: none"><li><input type="checkbox"/> There is a greater area of wildlife rich habitat</li><li><input type="checkbox"/> There is greater connectivity between habitats</li><li><input type="checkbox"/> Existing habitat is better managed</li><li><input type="checkbox"/> There is an increase in biodiversity</li></ul>   |
| Theme: People  | <ul style="list-style-type: none"><li><input type="checkbox"/> There are more opportunities for people to explore, enjoy and understand the landscape</li><li><input type="checkbox"/> There are increased opportunities for more diverse audiences to explore, enjoy and understand the landscape</li><li><input type="checkbox"/> There is greater public engagement in land management, for example through volunteering</li></ul>                                       |

Theme: Place

- The quality and character of the landscape is reinforced or enhanced
- Historic structures and features are conserved, enhanced or interpreted more effectively
- There is an increase in the resilience of nature friendly sustainable farm businesses, which in turn contributes to a more thriving local economy

Describe your project.

You should aim to say something about each of the following things:

- An outline of your project
- What your project will deliver
- How your project will achieve the outcomes you have selected above
- What the results of your project will be
- The need for your project
- The opportunity your project will present

(max 500 words)

How will your project support the local priorities and management plan of the Howardian Hills AONB? Your project must support the priorities of the Protected Landscape you are delivering in.

You should read the Howardian Hills AONB Management Plan (<http://www.howardianhills.org.uk/wp-content/uploads/2020/01/Howardian-Hills-AONB-Management-plan-2019-2024.pdf>) before answering this question. Reference to Objectives and/or Actions in The Plan is recommended, these can be found from Page 76 of the document.

(max 250 words)

Who will be involved in delivering the project and what will their roles be?

If your project needs to be promoted, how will you do this?

For example, if you are converting a barn for educational visits, how will you promote the barn to get visitors?

(max 200 words)

What will happen to the project once the funding ends?

You should aim to say something about how you will:

- Make sure the project is sustainable
- Make sure that the skills and knowledge developed whilst delivering your project are embedded longer-term

(max 200 words)

### Project costs and funding

You must discuss your project with your Farming in Protected Landscapes engagement lead before you start this section.

Are you VAT registered?

No

Yes

If yes, what is your VAT number:

**If you are able to reclaim VAT, please exclude this from the figures given in this section**

**If you are not VAT registered, you should complete the [“Not registered for VAT” form](#) (found at the end of this Application Template). You will be able to include VAT in the figures given below.**

What is your total project cost?

|  |  |  |
|--|--|--|
| <p>Do you confirm you will ensure funding is used for the intended purpose?</p>  | <input type="checkbox"/> Yes <input type="checkbox"/> No |  |
| <p>How do you know your project provides a cost-effective way of delivering the outcomes?</p> <p>For example, are your costs based on Countryside Stewardship rates, quotes or other published standard rates?</p> |  |  |
| <p>Does your project have any matched funding?</p> <p>This can improve your application's value for money score.</p>   | <input type="checkbox"/> Yes <input type="checkbox"/> No |  |
| <p>If yes:</p>   | <p>What is the value of your match funding?</p>          |  |
|  | <p>Has your match funding been secured?</p>              | <input type="checkbox"/> Yes <input type="checkbox"/> No |

**Please list your project costs (your Farming in Protected Landscape Programme officer can help with this section - contact details at start of form).**

Where an activity has a CS equivalent, costs must be at the same payment rate and the same intervention rate. Where an activity does not have a CS equivalent, project costs can be on an actual cost basis using 3 quotes or benchmarked comparisons. Funding will be based on the lowest quote, but where the chosen supplier of a product or service is not the cheapest available please provide an explanation as to why you have opted for the higher quotation.

Insert rows if needed. For multi-year applications, or if you require more room to explain your costs, please use an Excel spreadsheet. A summary of the additional detail should still be included below.

\* Payment Rate and Intervention Rate as advised by the Farming in Protected Landscapes Officer

| Item | Capital<br><i>Please tick</i> | Revenue<br><i>Please tick</i> | Item cost (£) | Breakdown of Item Costs by Financial Year (provisional) |           |           | FiPL Payment Rate* | FiPL Intervention Rate* | FiPL Grant Request (£)<br><br>(total amount of funding you are applying for) | Funding from additional sources, such as match funding (£)<br><br>(if required) | Item subject to insurance claim and/or planning permission<br><br><i>Please state which</i> |
|------|-------------------------------|-------------------------------|---------------|---|-----------|-----------|--------------------|-------------------------|--|---|---|
|      |                               |                               |               | 21/22 (£)   | 22/23 (£) | 23/24 (£) |                    |                         |  |   |   |
|      | <input type="checkbox"/>      | <input type="checkbox"/>      |               |   |           |           |                    |                         |  |   |   |
|      | <input type="checkbox"/>      | <input type="checkbox"/>      |               |   |           |           |                    |                         |  |   |   |
|      | <input type="checkbox"/>      | <input type="checkbox"/>      |               |   |           |           |                    |                         |  |   |   |

|  |                          |                          |  |  |  |  |  |  |  |  |  |
|--|--------------------------|--------------------------|--|--|--|--|--|--|--|--|--|
|  | <input type="checkbox"/> | <input type="checkbox"/> |  |  |  |  |  |  |  |  |  |
|  | <input type="checkbox"/> | <input type="checkbox"/> |  |  |  |  |  |  |  |  |  |
|  | <input type="checkbox"/> | <input type="checkbox"/> |  |  |  |  |  |  |  |  |  |
|  | <input type="checkbox"/> | <input type="checkbox"/> |  |  |  |  |  |  |  |  |  |

|                   |  |  |  |  |  |  |  |  |  |  |  |
|-------------------|--|--|--|--|--|--|--|--|--|--|--|
| <b>Totals (£)</b> |  |  |  |  |  |  |  |  |  |  |  |
|-------------------|--|--|--|--|--|--|--|--|--|--|--|

**Total cost of project (this is your FiPL grant request and any additional funding you have secured) (£)**

**Project evaluation**

How will you evaluate the success of your project?  
 Briefly tell us how you plan to measure progress against your outcomes/outputs and how you will baseline your starting point.  
 (max 500 words)

In submitting this application, you confirm that you will work with your local Protected Landscape team to participate in a proportionate project evaluation and if required feed into programme evaluation led by the programme external evaluation team.

## Declaration

I declare that the information given above is correct to the best of my knowledge, and that if any of the information changes, I will inform the [PL to insert] organisation immediately.

Name.....

Position.....

Signed.....

Date.....

### What to do next?

You must sign your application form before it can be processed.

If you have added an electronic signature to the declaration then you can email it to [info@howardianhills.org.uk](mailto:info@howardianhills.org.uk) .

If you cannot add an electronic signature you should print and sign this application and send it to the Farming in Protected Landscapes Officer, Howardian Hills AONB Team, The Old Vicarage, Bondgate, Helmsley, North Yorkshire, YO62 5BP.

### Please return this form to:

- Electronically to: [info@howardianhills.org.uk](mailto:info@howardianhills.org.uk)
- By post to: Farming in Protected Landscapes Officer, Howardian Hills AONB Team, The Old Vicarage, Bondgate, Helmsley, North Yorkshire, YO62 5BP.

**Optional:** To help us publicise in the future, please tell us where you heard about the programme.



## **Privacy Statement**

In submitting your application and declaring the above information correct, you consent to the Howardian Hills AONB Partnership (North Yorkshire County Council) storing the information, using it for the purpose of processing and evaluating the application and sharing it with the Local Assessment Panel and the Department for Environment, Food and Rural Affairs (Defra) – including their arm's length bodies, the Rural Payments Agency, Natural England and the Forestry Commission – including for the monitoring of the programme and to complete the dual funding checking processes.

With respect to the processing of your personal data, the Howardian Hills AONB Partnership (North Yorkshire County Council), Defra and its arm's length bodies will implement and maintain appropriate technical and organisational measures to ensure a level of security appropriate to that risk, including, as appropriate, the measures referred to in Article 32(1) (a), (b), (c) and (d) of the retained EU law version of the General Data Protection Regulation (Regulation (EU) 2016/679), transposed into UK Law by the Data Protection, Privacy and Electronic Communications (Amendments etc) (EU Exit) Regulations 2019).

The information provided may be shared with third parties and may be available for inspection by the public for the purposes of the Howardian Hills Farming in Protected Landscapes Fund only. North Yorkshire County Council is registered under the Data Protection Act 2018.

**Not Registered for Value Added Tax (VAT) Form**

|                               |  |
|-------------------------------|--|
| Applicant name (main contact) |  |
| Name of project               |  |

I am / we are not registered for the purposes of Value Added Tax because:

- (a) I am / we are not eligible to register; or
- (b) I / we have decided not to apply for voluntary registration

**Delete as appropriate.**

**Declaration**

I / we hereby declare that I am / we are not registered or about to be registered for the purposes of Value Added Tax and that I / we have not claimed and will not claim deduction or repayment as input tax of any amounts of VAT included in the price paid for the following works or facilities which are the subject of the claim made by me / us on:

**Delete as appropriate.**

Date: .....

List of works or facilities covered by the above-mentioned claim:

|                                |
|--------------------------------|
| See: Project costs and funding |
|--------------------------------|

Signed ..... Date.....

Name in **BLOCK LETTERS**.....

On behalf of  
.....

Notes:

- If you obtain or attempt to obtain by deception grant for yourself or anyone else, you may be liable to a fine and/or imprisonment.
- A false or misleading statement, whether made by the applicant or authorised agent, may mean that approval will be revoked and any grant may be withheld or recovered.